**Chief Physical Therapist Standard Job Description**

**Classification Title:** Chief Physical Therapist

**FLSA Exemption Status:**Exempt

**Pay Grade:** 16

**Job Description Summary:**

The Chief Physical Therapist, under direction, manages the Physical Therapy Unit’s daily operations, supervises staff, develops unit quality assurance programs, and sits on committees to facilitate cooperation between departments and delivery of quality care.

**Essential Duties and Responsibilities:**

**40% Clinical Oversight**

* Plan, supervise, and administer physical therapy rehabilitation programs in accordance with the Texas Physical Therapy Practice Act and orders from referring providers.
* Maintain appropriate documentation in treatment records and written communications with providers.
* Interact with patients, staff, and providers in a professional manner as defined in the policies and procedures manual.
* Maintain physical therapy treatment areas and work site in a clean and orderly manner.

**20% Staff Supervision**

* Supervise staff therapists, physical therapy assistants, aides, and students as defined in the Physical Therapy Practice Act.

**20% Professional Development**

* Engage in ongoing professional development to enhance clinical skills and knowledge.
* Participate in team meetings and training sessions to support the overall objectives of the department.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Completion of a physical therapy program at a school, college, or university that has satisfied the accreditation standards of the Commission on Accreditation for Physical Therapy Education (CAPTE).

**Required Experience:**

* Five years of related experience. One year supervisory experience.

**Required Licenses and Certifications:**

* Licensed Physical Therapist; candidate must be licensed by the Texas Board of Physical Therapy Examiners (TBPTE) within 60 days of employment.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Knowledge of word processing, spreadsheet, and database applications.
* Knowledge of health and wellness programs.
* Ability communicate clearly and effectively to ensure understanding.

**Additional Information:**

**Machines and Equipment:**

* Computer
* Telephone

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**